



Clayton Recreation, Sports and Wellness Commission

ANNUAL MEETING AGENDA

Friday, May 19, 2017

Center of Clayton – Meeting Room C

8:45 am

1. Call to Order
2. Action Items
 - Appointment of Citizen-At-Large Position – Ken Shapiro
 - Election of 2017-2018 CRSWC Slate of Officers
3. Addresses from the Audience
4. Reports/Discussions
 - FY16 Audit Report – Ted Williamson, Rubin Brown
 - Center Membership Report – March 2017
 - FY17 2nd Quarter Financial Report
5. Additional Action Items
 - Motion – To approve February 17, 2017 minutes
6. Adjourn

Attachments:

1. RFCA - 2017-2018 CRSWC Slate of Officers
2. FY16 Audit Report
3. Center Membership Report – March 2017
4. FY17 2nd Quarter Executive Summary
5. FY17 2nd Quarter Financial Report
6. Minutes for Meeting – February 17, 2017

Upcoming Meeting

CRSWC Meeting:

Date: Friday, August 18, 2017

Time: 8:45 – 9:45am

Location: The Center Of Clayton

The Clayton Recreation Sports and Wellness Commission may also hold a closed meeting, with a closed vote and record, as authorized by Section 610.021(1),(2) and (3) Revised Statutes of Missouri, relating to legal issues, real estate and/or personnel, negotiation of a contract pursuant to Section 610.021(12) RSMO., and/or proprietary information pursuant to Section 610.021(15).

Agenda topics may be added or deleted at any time prior to the Clayton Recreation, Sports and Wellness Commission meeting without further notice. To inquire about the status of agenda topics, call 314.290.8506. Individuals who require an accommodation (i.e., sign language, interpreter, listening devices, etc.) to participate in the meeting should contact the Superintendent of Parks & Recreation Operations at 314.290.8506 at least two working days prior to the meeting.



Clayton Recreation, Sports and Wellness Commission

Request for Commission Action

To: Clayton Recreation, Sports, and Wellness Commission (CRSWC)

From: Toni Siering, Assistant Director of Parks & Recreation

Date: May 19, 2017

RE: CRSWC Slate of Officers

In order to be consistent with the Clayton Recreation Sports and Wellness Commission Bylaws, the slate of officers must be approved at the Annual CRSWC meeting. The following slate of officers is proposed by President Alex Berger for the 2017-2018 term:

President	Alex Berger	Board of Aldermen Representative
Vice President	Amy Rubin	Board of Education Representative
Secretary/Treasurer	Todd Thomason	Citizen At Large Representative

Recommendation: To consider the slate of officers as proposed.

The Center of Clayton Membership Report As of March 31, 2017

<u>Membership Type</u>	<u>Platinum Member Units</u>	<u>Monthly Member Units</u>	<u>Annual Member Units</u>	<u>Temporary Member Units</u>	<u>Total Member Units</u>	<u>Comparison to last month</u>	<u>Net Difference</u>	<u>Comparison to last year 12 months prior</u>	<u>Net Difference</u>
Resident Youth	7	19	9	0	35	38	-3	38	-3
Corporate Youth	0	0	0	0	0	0	0	1	-1
Non-Resident Youth	0	11	4	0	15	13	2	17	-2
Resident Adult	13	268	66	60	407	396	11	350	57
Corporate Adult	4	198	42	1	245	241	4	288	-43
Non-Resident Adult	3	165	27	0	195	198	-3	199	-4
Resident Family	146	383	113	32	674	673	1	649	25
Corporate Family	84	281	82	0	447	430	17	472	-25
Non-Resident Family	30	136	37	0	203	203	0	203	0
Resident Senior	18	170	193	5	386	393	-7	395	-9
OASIS Senior	1	139	114	0	254	256	-2	274	-20
Corporate Senior	2	71	25	0	98	102	-4	96	2
Non-Resident Senior	5	104	41	0	150	150	0	133	17
Memberships	313	1945	753	98	3109	3093	16	3115	-6
Center Employee	0	0	100	0	100	100	0	100	0
City Employee	200	0	0	0	200	200	0	200	0
CSD Employee	0	0	400	0	400	400	0	400	0
Employee Memberships	200	0	500	0	700	700	0	700	0
Total Number of Individual Members					7893	7923	-30	7923	-30

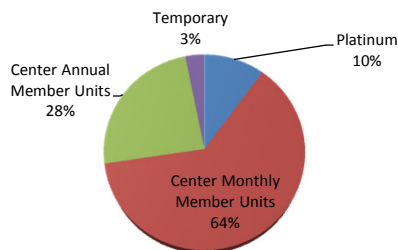
NOTES:

- Totals listed above are for active membership units (ie: adult, family, senior, etc.). Comparison data is positive increase, unless otherwise noted.
- "Temporary" units are described as 30 day memberships, summer memberships and other short-term membership arrangements.
- There were a total of 118 monthly membership terminations at the end of March 2017 (compared to 126 in March 2016). Reasons for terminations this month:

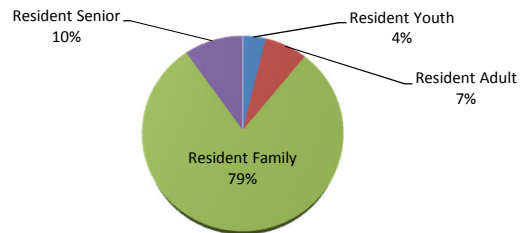
Returned Monthly Draft/Credit Card Expired	39	No Longer Employed in Clayton	6
Lack of Use	16	Illness / injury	5
Moving	16	Price	2
Other	12	Chose Competitor	1
Seasonal	11	Dissatisfaction	1
Travel	8	Reason Not Given	1

- 20 memberships were either upgraded or downgraded this month.

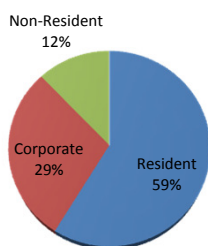
Platinum Memberships compared to All Memberships



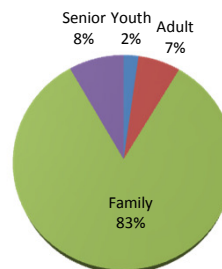
Resident Platinum Membership Measurements



Platinum Membership Measurements



Platinum Membership Measurements





Clayton Recreation, Sports and Wellness Commission

To: CRSWC

From: Toni Siering, Assistant Director of Parks & Recreation
Patty DeForrest, Director of Parks & Recreation

Date: May 19, 2017

RE: Executive Summary – FY17 2nd Quarter Financial Report

Attached is the FY17 2nd Quarter Financial Report for the CRSWC. The charts below summarize the activity within each of the three CRSWC Funds with accompanying notes to identify highlights.

At the conclusion of March, there is a fund balance that is 15.86% (\$255,346/\$1,609,878) of remaining planned expenditures for FY17.

Fund 25: Operating Fund			
	FY17 Approved Budget	Year To Date	%age Achieved
Beginning Balance	\$57,930	\$46,604	
FY17 Revenue	\$3,150,855	\$1,488,636	47.25%
FY17 Expenditures	\$3,128,255	\$1,405,452	44.93%
FY17 Net	\$22,600	\$83,184	
Year-End Transfers	\$0	\$0	
Ending Balance	\$80,530	\$129,788	161.17%

Notes:

- Daily fees are on track to be slightly under budget due to lower adult resident daily fees.
- Membership revenue is expected to end under budget at year-end.
 - We have seen success with the Platinum Memberships with the new offering of free nursery service to these members. We are up 19 Platinum Family Memberships since the start of the new fiscal year on October 1st and will continue to market this as the best value membership for families.
 - Unfortunately, we continue to struggle with adult resident memberships and are behind in our goal of family non-resident membership sales for the year.
- Most programming and rentals are comparable to the second quarter of FY16.
 - The Fitness Department is expected to be under budget in in-house programs due to less growth than originally anticipated. However, personal training is on track to exceed budget at this time due to brisk sales.
 - The Sports Department's net is ahead compared to FY16, but will not meet budgeted revenue due to less revenue than projected in youth leagues and one week less of summer camps.
 - The Aquatics Department's in-house program revenue is ahead of last year due to an increase in private swim lessons. However, revenue is expected to end under budget

due to fewer camp offerings based on the change in SummerQuest camp dates and the cancellation of lifeguarding classes.

- The Community Recreation Department's programming is largely summer camps and revenue will be realized in the third quarter of FY17. However, camps are expected to end under budget due to one week less of summer camp offerings.
- Building Operations expenses are expected to be over budget at year end due to personnel expenses related to full staffing levels.
- As always, staff will continue to monitor expenses in relation to program revenue and make adjustments as necessary.

Fund 26: Equipment Replacement Fund			
	FY17 Approved Budget	Year To Date	%age Achieved
Beginning Balance	\$70,988	\$101,629	
FY17 Revenue	\$55,300	\$54,995	99.45%
FY17 Expenditures	\$142,232	\$112,073	78.80%
FY17 Net	(\$86,932)	(\$57,078)	
Year-End Transfers	\$0	\$0	
Ending Balance	(\$15,944)	\$44,551	-279.42%

Notes:

- Income this quarter includes:
 - Contributions from the School District = \$25,000
- Expenses this quarter include:
 - \$38,600 = FY17 fitness equipment purchases
 - \$19,298 = FY17 IT expenses related to new recreation software

Fund 28: Capital Fund			
	FY17 Approved Budget	Year To Date	%age Achieved
Beginning Balance	\$46,884	\$5,404	
FY17 Revenue	\$150,050	\$151,004	100.64%
FY17 Expenditures	\$161,900	\$75,401	46.57%
FY17 Net	(\$11,850)	\$75,603	
Year-End Transfers	\$0	\$0	
Ending Balance	\$35,034	\$81,007	231.22%

Notes:

- Income this quarter includes:
 - Contributions from the School District = \$75,000
 - AmerenUE rebate incentive = \$1,004
- Expenses this quarter include:
 - Facility Interior: \$9,600 = Basketball goal safety straps and new backboard pads for all 24 goals; repairs to front doors of the facility.
 - Pool Area: \$8,049 = Investigation of broken pipe under lifeguard office

FY17 FINANCIAL REPORT - THE CENTER OF CLAYTON

Fund 25: Operating Fund

October 1, 2016 - March 31, 2017

	Mar-16	Previous Year To Date	% Achieved Year to Date	FY16 Actual	Mar-17	Year To Date	% Achieved Year to Date	FY17 Budget	Remarks
		\$49,950.00		\$49,950.00		\$46,603.94		\$57,930	
Revenue	\$261,676.09	\$1,447,157.46	49.28%	\$2,936,746.98	\$261,943.30	\$1,488,635.84	47.25%	\$3,150,855	
Expense	\$376,082.11	\$1,352,627.68	46.01%	\$2,940,093.04	\$372,740.52	\$1,405,451.73	44.93%	\$3,128,255	
Net	-\$114,406.02	\$94,529.78		-\$3,346.06	-\$110,797.22	\$83,184.11		\$22,600	
Transfers		\$0.00		\$0.00		\$0.00		\$0	
Fund 25 Adjusted Balance		\$144,479.78		\$46,603.94		\$129,788.05		\$80,530	

ADMINISTRATION: Revenues include Daily Pass, Annual Pass, Rentals, Food Service, Child Care, Miscellaneous, & Reimbursements

	Mar-16	Previous YTD	% Achieved Previous YTD	FY16 Actual	Mar-17	Year To Date	% Achieved Year to Date	FY17 Budget	Remarks
Revenue	\$210,493.99	\$1,099,631.21	49.22%	\$2,233,887.73	\$187,335.76	\$1,093,678.01	45.79%	\$2,388,525	
Expense	\$91,996.29	\$534,584.13	49.14%	\$1,087,873.96	\$121,497.30	\$566,126.66	47.29%	\$1,197,083	
Net	\$118,497.70	\$565,047.08		\$1,146,013.77	\$65,838.46	\$527,551.35		\$1,191,442	
Revenue:									
Daily Fees	\$11,970.00	\$69,253.00	55.23%	\$125,379.00	\$12,955.00	\$64,672.00	50.34%	\$128,460	On track to be slightly under budget due to lower adult resident daily fees.
Annual Passes	\$163,902.47	\$919,416.60	49.57%	\$1,854,738.76	\$157,019.07	\$934,356.43	46.80%	\$1,996,344	Expected to end under budget due to slow sales in adult resident and family non-resident memberships.
Rentals	\$16,237.88	\$83,570.46	47.64%	\$175,405.14	\$15,756.52	\$87,736.86	49.51%	\$177,200	On track to meet budget
Food Service	\$1,130.12	\$4,160.72	26.30%	\$15,819.89	\$1,015.17	\$3,432.63	23.67%	\$14,500	On track to meet budget; higher vending sales in summer months.
Child Care	\$1,230.00	\$6,398.50	47.75%	\$13,400.40	\$550.00	\$2,712.22	17.04%	\$15,920	Will end under budget due to high usage by Platinum families - now free.
Misc.	\$129.92	\$938.33	12.57%	\$7,463.74	\$40.00	\$227.87	1.79%	\$12,760	On track to meet budget
Reimbursements	\$15,893.60	\$15,893.60	38.13%	\$41,680.80	\$0.00	\$540.00	1.25%	\$43,341	On track to meet budget
Expenditures:									
Personnel Services	\$49,165.52	\$318,246.85	51.34%	\$619,904.59	\$79,186.46	\$330,932.41	48.08%	\$688,242	On track to meet budget
Benefits	\$12,492.75	\$78,785.69	52.56%	\$149,892.11	\$16,006.85	\$85,789.75	49.36%	\$173,808	On track to meet budget
Contractual	\$26,070.04	\$122,851.00	41.90%	\$293,231.54	\$21,847.58	\$134,642.91	43.90%	\$306,703	On track to meet budget
Commodities	\$4,267.98	\$14,700.59	59.17%	\$24,845.72	\$4,456.41	\$14,761.59	52.11%	\$28,330	On track to meet budget

FITNESS

	Mar-16	Previous YTD	% Achieved Previous YTD	FY16 Actual	Mar-17	Year To Date	% Achieved Year to Date	FY17 Budget	Remarks
Revenue	\$30,319.73	\$192,127.43	52.54%	\$365,700.94	\$38,753.63	\$194,904.34	50.43%	\$386,478	
Expense	\$40,547.11	\$199,043.89	47.43%	\$419,635.86	\$54,143.62	\$210,632.88	48.95%	\$430,312	
Net	-\$10,227.38	-\$6,916.46		-\$53,934.92	-\$15,389.99	-\$15,728.54		-\$43,834	
Revenue:									
Fitness - In-house	\$16,753.93	\$79,312.80	52.86%	\$150,052.20	\$24,107.94	\$81,961.97	49.69%	\$164,962	Expected to end under budget due to less growth than anticipated.
Fitness - Contract	\$195.00	\$18,551.00	66.98%	\$27,696.00	\$0.00	\$16,917.00	59.15%	\$28,600	On track to be under budget due to lower enrollment in boot camp program for winter sessions; Fencing Camps take place in summer.
Personal Training	\$13,370.80	\$94,263.63	50.15%	\$187,952.74	\$14,645.69	\$96,025.37	49.78%	\$192,916	On track to be over budget due to overall growth of the program and return of former trainer.
Expenditures:									
Personnel Services	\$29,617.90	\$165,021.66	48.01%	\$343,749.79	\$43,309.67	\$176,594.94	50.15%	\$352,117	Expected to be over budget due to additional personal training hours.
Benefits	\$2,265.82	\$12,659.33	48.07%	\$26,333.22	\$3,313.28	\$13,509.91	50.15%	\$26,937	Expected to be over budget due to additional personal training hours.
Contractual	\$8,536.48	\$20,068.81	49.98%	\$40,155.88	\$6,936.50	\$18,396.68	46.45%	\$39,608	On track to meet budget
Commodities	\$126.91	\$1,294.09	13.77%	\$9,396.97	\$584.17	\$2,131.35	18.29%	\$11,650	On track to meet budget

SPORTS

	Mar-16	Previous YTD	% Achieved Previous YTD	FY16 Actual	Mar-17	Year To Date	% Achieved Year to Date	FY17 Budget	Remarks
Revenue	\$432.00	\$74,346.35	72.84%	\$102,070.85	\$1,799.75	\$83,044.06	66.29%	\$125,275	
Expense	\$11,686.31	\$41,262.09	70.81%	\$58,267.48	\$16,039.41	\$40,484.00	60.53%	\$66,886	
Net	-\$11,254.31	\$33,084.26		\$43,803.37	-\$14,239.66	\$42,560.06		\$58,389	
Revenue:									
Youth Leagues	-\$40.00	\$72,410.34	85.09%	\$85,097.84	\$0.00	\$79,944.29	78.94%	\$101,275	On track to be under budget due to less revenue than anticipated in youth leagues.
Instruct. Camps	\$0.00	\$0.00	0.00%	\$11,201.00	\$0.00	\$0.00	0.00%	\$17,600	Expected to end under budget due to one week less of summer camp offerings due to change in SummerQuest dates.
Climbing Wall	\$472.00	\$1,936.01	33.54%	\$5,772.01	\$1,799.75	\$3,099.77	48.43%	\$6,400	On track to meet budget
Expenditures:									
Personnel Services	\$10,527.85	\$28,513.36	83.73%	\$34,054.06	\$14,618.38	\$28,760.67	81.28%	\$35,384	On track to meet budget
Benefits	\$805.46	\$2,181.33	82.33%	\$2,649.43	\$1,118.41	\$2,200.34	81.28%	\$2,707	On track to meet budget
Contractual	\$300.00	\$600.00	6.72%	\$8,924.40	\$300.00	\$631.25	4.55%	\$13,875	Expected to be under budget due to fewer contractual summer camp offerings.
Commodities	\$53.00	\$9,967.40	78.86%	\$12,639.59	\$2.62	\$8,891.74	59.60%	\$14,920	On track to meet budget

AQUATICS

	Mar-16	Previous YTD	% Achieved Previous YTD	FY16 Actual	Mar-17	Year To Date	% Achieved Year to Date	FY17 Budget	Remarks
Revenue	\$20,380.37	\$80,515.47	44.05%	\$182,799.29	\$33,541.16	\$116,196.43	59.42%	\$195,555	
Expense	\$83,181.66	\$232,304.06	55.41%	\$419,266.75	\$97,047.39	\$264,267.55	62.08%	\$425,695	
Net	-\$62,801.29	-\$151,788.59		-\$236,467.46	-\$63,506.23	-\$148,071.12		-\$230,140	
Revenue:									
Programs	\$20,170.37	\$78,776.47	43.70%	\$180,255.29	\$32,841.16	\$114,472.67	59.64%	\$191,930	While swim lessons are strong, will end under budget due to fewer summer camps and cancellation of lifeguarding classes.
Certifications	\$210.00	\$1,739.00	68.36%	\$2,544.00	\$700.00	\$1,723.76	47.55%	\$3,625	On track to be under budget due to fewer CPR/ First Aid class offerings.
Expenditures:									
Personnel Services	\$17,763.60	\$123,775.15	74.15%	\$166,934.38	\$16,329.16	\$52,290.82	53.77%	\$97,255	On track to be over budget due to increased number of private swim lesson registrations.
Benefits	\$1,364.26	\$9,474.27	73.66%	\$12,861.76	\$1,249.25	\$4,000.52	53.77%	\$7,440	On track to be over budget due to increased number of private swim lesson.
Contractual	\$63,587.50	\$94,537.67	41.04%	\$230,365.59	\$78,594.49	\$201,818.08	64.92%	\$310,870	On track to meet budget
Commodities	\$466.30	\$4,516.97	49.61%	\$9,105.02	\$874.49	\$6,158.13	60.79%	\$10,130	On track to meet budget

COMMUNITY RECREATION

	Mar-16	Previous YTD	% Achieved Previous YTD	FY16 Actual	Mar-17	Year To Date	% Achieved Year to Date	FY17 Budget	Remarks
Revenue	\$50.00	\$537.00	3.76%	\$14,288.00	\$513.00	\$813.00	6.71%	\$12,120	
Expense	\$0.00	\$563.70	5.57%	\$10,125.47	\$0.00	\$40.37	0.45%	\$8,891	
Net	\$50.00	-\$26.70		\$4,162.53	\$513.00	\$772.63		\$3,229	
Revenue									
General Rec.	\$50.00	\$537.00	3.76%	\$14,288.00	\$513.00	\$813.00	6.71%	\$12,120	Expected to end under budget due to one week less of summer camp offerings due to revised SummerQuest camp dates.
Expenditures									
Personnel Services	\$0.00	\$105.52	76.93%	\$137.17	\$0.00	\$37.50	10.33%	\$363	On track to meet budget
Benefits	\$0.00	\$8.08	76.95%	\$10.50	\$0.00	\$2.87	10.25%	\$28	On track to meet budget
Contractual	\$0.00	\$450.10	4.51%	\$9,977.80	\$0.00	\$0.00	0.00%	\$8,500	Expected to be under budget due to fewer contractual summer camp offerings.
Commodities	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	\$0	On track to meet budget

BUILDING OPERATIONS: Includes maintenance personnel costs, contractual services, utilities, building supplies

	Mar-16	Previous YTD	% Achieved Previous YTD	FY16 Actual	Mar-17	Year To Date	% Achieved Year to Date	FY17 Budget	Remarks
Expense	\$148,670.74	\$344,869.81	37.35%	\$923,423.35	\$84,012.80	\$323,900.27	33.28%	\$973,186	
Expenditures									
Personnel Services	\$42,721.69	\$106,385.73	40.10%	\$265,282.47	\$23,737.63	\$95,920.99	36.48%	\$262,965	On track to be slightly over budget due to increased personnel expenses based on full staffing levels.
Benefits	\$12,900.56	\$31,204.22	40.06%	\$77,888.46	\$7,491.62	\$29,409.00	37.94%	\$77,517	
Contractual	\$4,340.34	\$9,712.33	25.03%	\$38,808.19	\$1,828.27	\$5,025.62	15.97%	\$31,474	
Utilities	\$69,034.68	\$151,425.20	34.19%	\$442,916.03	\$33,711.91	\$149,504.11	30.52%	\$489,930	
Commodities	\$19,673.47	\$46,142.33	46.83%	\$98,528.20	\$17,243.37	\$44,040.55	39.57%	\$111,300	

SUMMER QUEST

	Mar-16	Previous YTD	% Achieved Previous YTD	FY16 Actual	Mar-17	Year To Date	% Achieved Year to Date	FY17 Budget	Remarks
Revenue	\$0.00	\$0.00	0.00%	\$38,000.17	\$0.00	\$0.00	0.00%	\$42,902	Program takes place during summer.
Expense	\$0.00	\$0.00	0.00%	\$21,500.17	\$0.00	\$0.00	0.00%	\$26,202	
Net	\$0.00	\$0.00		\$16,700.00	\$0.00	\$0.00		\$16,700	

FY17 FINANCIAL REPORT - THE CENTER OF CLAYTON

Fund 26: Equipment Replacement Fund

October 1, 2016 - March 31, 2017

	Previous Year	% Achieved				% Achieved			
	Mar-16	To Date	Year to Date	FY16 Actual	Mar-17	Year To Date	Year to Date	FY176 Budget	Remarks
Fund 26 Starting Balance		\$107,353.00		\$107,353.00		\$101,629.10		\$70,988	
Revenue	\$52,411.61	\$52,411.61	98.73%	\$53,088.21	\$0.00	\$54,995.00	99.45%	\$55,300	
Expense	\$23,088.96	\$23,088.96	39.26%	\$58,812.11	\$0.00	\$112,073.44	78.80%	\$142,232	
Net	\$29,322.65	\$29,322.65		-\$5,723.90	\$0.00	-\$57,078.44		-\$86,932	
Transfers		\$0.00		\$0.00		\$0.00		\$0	
Fund 26 Adjusted Balance		\$56,614.28		\$101,629.10		\$44,550.66		-\$15,944	

Revenue:									Remarks
Contribution - City	\$25,000.00	\$25,000.00	100.00%	\$25,000.00	\$0.00	\$25,000.00	100.00%	\$25,000	Met budget
Contribution - CSD	\$25,000.00	\$25,000.00	100.00%	\$25,000.00	\$0.00	\$25,000.00	100.00%	\$25,000	Met budget
Income from Auctions/Trades	\$2,400.00	\$2,400.00	95.41%	\$2,515.41	\$0.00	\$4,995.00	99.90%	\$5,000	Met budget
Interest Income	\$11.61	\$11.61	2.03%	\$572.80	\$0.00	\$0.00	0.00%	\$300	Interest income expected to be posted in third and fourth quarters this year.
Expenditures:									
Contractual Services	\$0.00	\$0.00	0.00%	\$7.65	\$0.00	\$0.00	0.00%	\$100	Under budget due to minimal sales on surplus auction website
Fitness Equipment	\$23,088.96	\$23,088.96	58.44%	\$39,506.96	\$0.00	\$83,127.19	117.25%	\$70,900	Over budget due to purchasing additional cycling bikes.
IT Expenditures	\$0.00	\$0.00	0.00%	\$19,297.50	\$0.00	\$28,946.25	40.64%	\$71,232	On track to end under budget based on IT estimations

FY17 FINANCIAL REPORT - THE CENTER OF CLAYTON

Fund 28: Capital Fund

October 1, 2016 - March 31, 2017

	Mar-16	Previous Year To Date	% Achieved Year to Date	FY16 Actual	Mar-17	Year To Date	% Achieved Year to Date	FY17 Budget	Remarks
Fund 28: Starting Balance		\$46,144.00		\$46,144.00		\$5,404.45		\$46,884	
Revenue	\$150,024.97	\$150,024.97	99.45%	\$150,853.66	\$0.00	\$151,003.65	100.40%	\$150,400	
Expense	\$18,242.38	\$18,242.38	9.52%	\$191,593.21	\$13,794.99	\$75,400.70	46.57%	\$161,900	
Net	-\$15,191.87	\$105,570.38		-\$40,739.55	-\$13,794.99	\$75,602.95		-\$11,500	
Transfers		\$0.00				\$0.00		\$0	
Fund 28 Adjusted Balance		\$108,383.76		\$5,404.45		\$81,007.40		\$35,384	

Revenue:									Remarks
Contribution - City	\$75,000.00	\$75,000.00	100.00%	\$75,000.00	\$0.00	\$75,000.00	100.00%	\$75,000	Met budget
Contribution - CSD	\$75,000.00	\$75,000.00	100.00%	\$75,000.00	\$0.00	\$75,000.00	100.00%	\$75,000	Met budget
Interest Income	\$24.97	\$24.97	2.93%	\$853.66	\$0.00	\$0.00	0.00%	\$400	Interest income expected to be posted in third and fourth quarters this year.
Miscellaneous Income	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$1,003.65	0.00%	\$0	AmerenUE rebate incentive
Expenditures:									
Equipment	\$4,681.38	\$4,681.38	32.86%	\$14,245.10	\$0.00	\$4,216.71	9.19%	\$45,900	New chairs for Welcome Desk; UV lighting repairs
Facility Exterior	\$12,061.00	\$12,061.00	14.22%	\$84,797.65	\$0.00	\$3,300.00	10.65%	\$31,000	LED lighting upgrades; roof repairs
Facility Interior	\$1,500.00	\$1,500.00	2.90%	\$51,740.17	\$5,746.00	\$27,301.00	55.72%	\$49,000	Basketball goal preventive maintenance, repairs and safety straps; repairs to front doors
Pool Area	\$0.00	\$0.00	0.00%	\$40,810.29	\$8,048.99	\$40,582.99	112.73%	\$36,000	New scoreboard for Competition Pool; investigate broken pipe under lifeguard office.



Clayton Recreation, Sports and Wellness Commission

Meeting Minutes

February 17, 2017

Center of Clayton

8:45 a.m.

The meeting was called to order at 8:45 a.m. by Alex Berger.

Those in attendance: Alex Berger III
Ira Berkowitz
Joe Miller
Amy Rubin
Todd Thomason
Sean Doherty – Ex-Officio
Craig Owens – Ex-Officio

Those absent: None

1. **Addresses from the Audience**

There were no addresses from the audience.

2. **Reports/Discussion Items**

December 2016 Membership Report

Toni Siering, Assistant Director of Parks and Recreation, provided a summary of membership activity for December 2016.

Financial Reports

Toni Siering presented the first draft of the FY16 Year-End Financial Report to the Commission.

Toni Siering presented the FY17 1ST Quarter Financial Report to the Commission.

Center of Clayton Capital Project Plan

Patty DeForrest, Director of Parks and Recreation, presented The Center of Clayton's Capital Project Plan to the Commission.

3. **Action Items**

Approval of Center of Clayton Capital Project Plan

A motion was made by Ira Berkowitz to approve The Center of Clayton's Capital Project Plan as submitted. Motion was seconded by Amy Rubin. Motion passed unanimously.

Approval of November 18, 2016 Meeting Minutes

A motion was made by Ira Berkowitz to approve the November 18, 2016 meeting minutes as submitted. Motion was seconded by Joe Miller. Motion passed unanimously.

Meeting adjourned at 9:57 a.m.

Minutes recorded by Toni Siering